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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Longridge Cricket Club, Longridge, 9th February 2022.

Present: Cllr. B. Dalgleish-Warburton

Cllr. R. Adamson

Cllr. S. Ashcroft

Cllr. R. Beacham

Cllr. H. Gee

Cllr. D. Jackson

Cllr. D. Little

Cllr. J. Rogerson

Cllr. Kieren Spencer

Cllr. Nick Stubbs

Anna Crouch (Acting Town Clerk)

+1 member of the public

**Min 0594 Mayor's Welcome**

Cllr Dalgleish-Warburton welcomed everyone to the meeting.

**Min 0595 Apologies Received**

Cllr L. Jameson (personal commitments)

Cllr S. Rainford (work commitments)

**Min 0596 Declarations of Interests**

## Cllr J. Rogerson – Agenda items 6 (Member of RVBC Planning and Development Committee) and 10b (Longridge Band).

**Min 0597 Public Time**

**The meeting closed at 7.04pm.**

Representations were made from member of the public with regards to littering at Dilworth Upper Reservoir. **Council agreed** to contact local police about the issue and to contact Ribble Valley Borough Council to request litter picking in the area.

**The meeting re-opened at 7.10pm**

**Min 0598 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 19th January 2022 as an accurate record subject to the following amendments:

In relation to minute 0586 – Rural/Market Town Group (RMTG) Representatives, these were named as Cllrs Jameson and Adamson, with Cllrs Little and Stubbs as deputies.

In relation to minute 0589 – Registration of Council Ownership of The Station Building - Land Registry, it was agreed that the Estates Executive Committee were to go ahead with the registration.

**Min 0599 Consideration of Planning & Licence Applications**

**3/2021/1016 - Brows Barn The Brows Farm Higher Road** Longridge PR3 2YX

Proposed change of use from office hub to dwelling. Resubmission of 3/2021/0445

Longridge Town Council have no objections or comments to make with regards to the above planning application. Previous objections would not have been made if the Applicant Support Statement had been made available at the time.

**3/2021/1262 - Land at the North of the Chapel Hill site** Longridge - Full application for the erection of 4no.commercial units (Use Class E).

Providing the concerns of neighbours are taken into consideration and adequate parking is ensured Longridge Town Council have no objection to make.

**3/2022/0006 - Spout Farm Preston Road** Longridge PR3 3BE - Proposed variation of Condition 2 - approved plans Condition 13 - Biodiversity Condition 14 - Landscaping of planning permission ref 3/2020/0309

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2022/0023 - 53 Lower Lane** Longridge PR3 3SQ - Extension to front and side including replacement dormer to rear and dormer in side extension. Insulated rendered cladding to existing walls.

Providing neighbours are consulted Longridge Town Council have no objection to make.

**3/2021/1209 - 53 Derby Road** Longridge PR3 3JT - Change of use from Use Class E(a) (display or retail sale of goods other than food) to Class E(e) (provision of medical or health services).

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1104 - Bradleys Farm Four Acre Lane** Longridge PR3 2TD - Outline planning permission with some matters reserved (approval sought for the reserved matters of appearance, landscaping, layout and scale) for the erection of an agricultural workers dwelling.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2021/1292 - Spout Farm Preston Road** Longridge PR3 3B - Non material amendment of 3/2020/0309. Proposed changes to plots 4,5,6,7,8,14,20 and 28.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**3/2022/0020 - 3 Cherry Orchard** Longridge PR3 3PQ - Prior notification for a larger home extension. Proposed single storey rear extension, length 8m, max height 3m, height at eaves 3m.

Longridge Town Council have no objections or comments to make with regards to the above planning application.

**FOR INFORMATION ONLY: 3/2021/0969 - 20 Wellbrow Drive,** Longridge PR3 3TB - Proposed dormer to front and replacement front porch.

Providing Ribble Valley Borough Council Planning re-evaluate the measurements on the plans Longridge Town Council have no objection to make.

**Min 0600 Local Plan Working Group**

**Council noted** the verbal report on the Review of the Ribble Valley Borough Council Local Plan. **Council agreed** that no action be taken until a consultation document on the Review of the Local Plan is received. **Council noted** the willingness of the planning consultant who had assisted the Council in the preparation of the Neighbourhood Plan to assist the Council in responding to the consultation document.

**Min 0601 RVBC Parish Councils Liaison Committee Meeting**

**Council noted** the verbal report. **Council further discussed** the Local Plan currently under review by Ribble Valley Borough Council. **Council agreed** to request that they be consulted by Preston City Council on their Local Plan and to raise the issue of cross boundary co-operation with the Director of Economic Development and Planning at Ribble Valley Borough Council. **Council agreed** to form a Local Plan Working Group consisting of Cllrs Rogerson, Gee, Jackson, Little and Ashcroft. Cllr Jameson also to be invited to join the Working Group.

**Min 0602 Succession of Mayor and Deputy Mayor 2022/23**

**Council discussed** amendments to the procedures for appointing the Town Mayor**.** Councillors who would like to stand for Mayor and Deputy Mayor to put their names forward before the next meeting.

**Min 0603 Budget Committee**

a) Grant application - Lancashire School Sailing Association

**Council discussed** the report from the Budget Committee on the grant request for a proposed opening of Spade Mill for three days during summer 2022 to offer a range of water sports to young people from Longridge. **Council agreed** the payment of a grant of 50% of the amount requested, amounting to £447, on the condition that the event is run for Longridge school children only, that all procedures for safety are followed, that instructors and volunteers have necessary qualifications and that a report of the event is produced by the Association.

b) Grant application - Longridge Band

**Council discussed** the report from the Budget Committee on the grant request for a 50% contribution towards the purchase of 10 mute holders, a percussion tray stand and replacement mutes for instruments, amounting to £380. **Council agreed** the payment of the recommended grant monies.

c) Grant application - Longridge Pump Track Group

**Council discussed** the report from the Budget Committee on the grant request to pay £38.46 for the cost of posters and flyers for the public consultation on the proposed Longridge Pump Track. **Council agreed** the payment of the recommended grant monies.

d) Proposal for Replacement Website

**Council discussed** the Budget Committee's proposal and **agreed** that areplacement website for the Council be purchased from Easy Web Sites.

**Min 0604 Towneley Gardens Project**

**Council discussed and noted** the verbal update on plans for the Towneley Gardens including the bowling green which is owned by Ribble Valley Borough Council. **Council agreed** to arrange a meeting with Ribble Valley Borough Council to discuss how the project can be progressed. Cllr Rainford to be asked for comments.

**Min 0605 Parish and Town Council Conference (the 'Highways Special')**

**Council agreed** Cllrs Rogerson, Stubbs, Beacham and Spencer to attend the conference in person at County Hall, Preston, or remotely, on **Saturday 19 March 2022**.

**Min 0606 Longridge Environment Group: Climate Change Book Shelf**

**Council discussed** the request from Longridge Environment Group (LEG) for a proposed book shelf containing Climate Change information to be sited in the Station Building Meeting Room. **Council agreed** to the book shelf being sited in the Meeting Room for three months on the condition that any questions from the public be directed to the LEG.

**Min 0607 Tootle Heights Quarry Tunnel, Longridge**

To be deferred until the next Council Meeting on 9th March 2022.

**Min 0608 Longridge Public Toilets and RVBC Capital Programme**

To be deferred until the next Council Meeting on 9th March 2022.

**Min 0609 Finance**

**The following were approved for payment:**

a. TPCS - £46.09 (landline/broadband bill - 13.01.22-12.02.22)

b.Rosemary Glen - £1,010.07

c.Terry Lewis - £100 (December)

d. Lentech (Northwest) Ltd - £88.79 (Removal of Christmas tree lights and festoons)

e. Blue Moon Computers - £102.00 (Printer toner cartridge)

f. Information Commissioner - £40 (Data Protection Fee renewal)

**Council noted the following direct debits** (for information only)**:**

a. Salary - £817.22 (January)

b. Electric Bill £484.17 (11.12.21 - 10.01.22)

c. Hygiene Bins Station Buildings - £61.34 (December)

d. Gas Bill - £864.25 less £730.45 agreed January 2022

**By virtue of the confidential nature of the business to be transacted it was resolved that the public be excluded from the meeting.**

**Min 0610 Old Station Cafe Lease**

**Council discussed and agreed** the Lease and the Deed of Surrender. **Council passed a resolution** that each document be executed on behalf of the Council by two named members of the Council in the presence of the proper officer of the Council.

**Council agreed** that any minor amendments to the Lease be agreed by the Estates Executive Committee.

**Min 0611 Scheduled Date of Next Meeting**

The next Council Meeting will be held on Wednesday 13th April 2022